

WASHINGTON STATE DEPARTMENT OF HEALTH BOARD OF MASSAGE PUBLIC MEETING MINUTES

Sunday, August 21, 2005

9:00 a.m.

Department of Health, Point Plaza East, Room 153, 310 Israel Rd SE, Tumwater, WA.

On August 21, 2005, the Board of Massage met at the Department of Health, Point Plaza East, Room 153, 310 Israel Rd SE, Tumwater, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

ROSEMARY FOSTER, CHAIR
KARIN OLSEN, VICE-CHAIR
JOHN PIETY, PUBLIC MEMBER
TED HULBERT, PRO TEM
SCOTT MILLER

STAFF PRESENT

KRIS WAIDELY, HEALTH SERVICES CONSULTANT 3
JENNIFER BRESSI, HEALTH SERVICES CONSULTANT 1
JOY KING, EXECUTIVE DIRECTOR

GUESTS PRESENT

Robert Haase, Bodymechanics School
Shana Haase, Bodymechanics School
Mercedes Nepute, LMP
Ann Brittian, American Massage Therapy Association (AMTA)

Sunday, August 21, 2005 OPEN SESSION

1. **CALL TO ORDER** – The meeting was called to order at 9:15 a.m. by Rosemary Foster, Board Chair.
 - 1.1 Approval of Agenda – The agenda was approved as presented.
 - 1.2 Approval of meeting minutes from February 13, 2005 – The minutes from February 13, 2005 were approved as presented.
2. **SITE REVIEWS** – Board members Rosemary Foster and Scott Miller provided information and guidance to the Board regarding the process for completing site reviews. Ms. Foster recommends site reviews due to the value of physically being at the school versus looking at answers and documentation on paper. Mr.

Miller indicated that meeting the instructors and students provided valuable input into understanding how the school was being managed.

The question of what constitutes a site review was asked. One thought was whether the school is COMTA approved. Mrs. Waidely and Mrs. King asked the Board to take travel budget into consideration when determining if a site review is necessary. Also, for the Board to consider what is the best use of time for the board members and department staff.

A discussion took place regarding the instructions of the school application and possible revisions. Mrs. Bressi and Mrs. Waidely will provide a draft revision of the school application and review checklist to the Board at the next meeting.

3. **BOARD POLICY REVIEW DISCUSSION** – The Board will review, modify, rescind, or create policies as needed. Mrs. Waidely provided the Board several Board policies for review. The Board asked to have more time to thoroughly review and discuss at the next meeting.
4. **SCHOOL APPROVALS** – The Board discussed if the information supplied in the school catalog can be accepted in lieu of providing the specific requested information. The question is whether or not it is acceptable for a school application to indicate “Refer to page _ of catalog” rather than inserting the information requested into the application packet. The Board discussed that the supporting documents supplied into the application packet should be organized in the requested format. Mrs. Bressi will research Workforce applications and use the information in the draft revision of the school application. Department staff will contact Workforce to see if they would like to attend or present their application process to the Board. The Board discussed what information should be included in resumes.
5. **PROGRAM REPORT** – Information provided to the Board by the Program Manager.
 - Legislative Update – Ms. Brittain informed the Board that the American Massage Therapy Association (AMTA) is possibly going to ask for a repeal of RCW 18.108.100 and 210. There may also be a bill submitted for a change in animal massage.
 - Budget Update – The Board will receive information regarding the budget at their next Board meeting.
 - Organizational changes – A new Advising Assistant Attorney General was assigned to the Board, Geoff Hymans, AAG.
 - Other – There was a previous question whether a Board member can travel on their own expense and still represent the Board. The Board member can travel on their own expense but only represent the Board if they receive prior approval from the Board.

- Planning for Upcoming Meetings –
 1. The Board scheduled their 2006 meetings.
 - (a) Conference calls for school review will continue monthly but change to 8:15 a.m. on the 3rd Thursday of the month. Conference calls will not be held in the same month when a physical meeting is held.
 - (b) November meeting in Spokane.
 - (c) February 12, 2006 meeting in Tumwater.
 - (d) April 2006 meeting in Ocean Shores, in conjunction with the annual AMTA meeting.
 - (e) July 30, 2006 meeting in Tumwater.
 - (f) November 12, 2006 meeting in Kent.
 2. Inactive credential status.
 3. Board Policy review and update.
 4. Workforce information.
 5. School application and checklist revision.
 6. Budget spent on continuing education audits.

6. **CONTINUING EDUCATION** – The Board received an update regarding the Board of Massage Continuing Education rule. Mrs. Waidely reported that RCW authority has been questioned for continuing education. What is the value of CE? It is important to continue your professional skills. What type of education would provide public safety: CPR, ethics, safety, hygiene sanitations, and contra indications. Current Washington State CE is only 1/3rd the required hours for national certification. National certification requires 50 hours every 4 years.

The Board would like statistics on how many disciplinary reports/complaints were received prior to the continuing education rule vs. disciplinary reports/complaints received after the continuing education rule was effective. The Board would also like to know how much money/budget was spent on continuing education audits. Staff is unsure if these types of statistics are available but will research. The Board wants to pursue continuing education requirements.

7. **EXECUTIVE SESSION** – The term “executive session” is commonly understood to mean that part of a regular or special meeting of the governing body that is closed to the public. A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.220(1)(a)-(k), and only during a regular or special meeting. The Board met in “executive session” to discuss Board business.

CLOSED SESSION – 12:25 p.m.

8. **JURISDICTION AND SCHOOL PROGRAM REVIEW**
American Institute of Alternative Medicine – send deficiency letter.
Barlen Institute of Massage – Approved.

Central Oregon CC Massage Program – send deficiency letter.
Colorado Institute of Massage Therapy – call with deficiency and follow-up with letter.
Lakeside School of Massage Therapy – send deficiency letter.

9. ADJOURNMENT - The meeting was adjourned at 12:55 p.m.

Respectfully submitted:

Approved:

Jennifer Bressi
Health Services Consultant 1

Rosemary Foster, Chair
Board of Massage